

Sample Paper for the Post of IT Assistant (BPS-14)

Written Test: 70 Marks

(Difficulty level of original question paper may vary)

Descriptive Portion (30 Marks)

A: Essay Writing (20 Marks)

Write an essay on "Impact of artificial intelligence on human lives" (20 Marks)

B: Write a job acceptance letter to employer (10 Marks)

MCQ Based Test (40 Marks) (Total Questions 40)

A: Computer Hardware and software (10 Marks / Questions)

Q. The 34 pin connection on an I/O card is for?

- a. SCSI drive.
- b. Floppy drive**
- c. IDE Drive.
- d. None of these.

Q. Program which is used to control system performance is classified as

- a. Experimental program.
- b. System program.**
- c. Specialized program.
- d. Organized program.

B: Data entry operations (5 Marks/ Questions)

Q. keyboard pattern ASDFGH_?

- a. T
- b. I
- c. J**
- d. None of these.

C: English (10 Marks / Questions)

Read the following paragraph and answer the next question.

What needs to be set right is our approach to work. It is a common sight in our country of employees reporting for duty on time and at the same time doing little work. If an assessment is made of time they spent in gossiping, drinking tea, eating "pan" and smoking cigarettes, it will be shocking to know that the time devoted to actual work is negligible. The problem is the standard which the leadership in administration sets for the staff. Forget the ministers because they mix politics and administration. What do top bureaucrats do? What do the below down officials do? The administration set up remains weak mainly because the employees do not have the right example to follow and they are more concerned about being in the good books of the bosses than doing work.

Q. The employees in our country

- a. **are quite punctual but not duty conscious**
- b. are not punctual, but somehow manage to complete their work
- c. are somewhat lazy but good natured
- d. are not very highly qualified

Q. Before the mughals _____ to subcontinent, the Rajputs had lived there.

- a. come
- b. coming
- c. did come
- d. **came**

Q. Synonym of abandon is:-

- a. keep
- b. **evacuate**
- c. claim
- d. continue

D: Analytical Reasoning (10 Marks / Questions)

Q. If $a > b$ and $b > a$. Then

- a. a is equal to b
- b. a is not equal to b
- c. impossible.**
- d. cannot be evaluated.

E: Quantitative Analysis (5 Marks / Questions)

Q Which will be the next term in the following KPA, LQB, MRC, NSD, _____

- a. TOE
- b. EOT
- c. OTE**
- d. OET